

Jatin Haribhai Darji

IT Infrastructure & System Administrator

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9870353972 | DOB – 30th Oct 1976**

LinkedIn Profile - <https://www.linkedin.com/in/jatin-darji-5b26b4313>

Summary

I am a results-driven IT Infrastructure & System Administrator with over 25 years of experience managing complex IT environments. I hold expertise in system administration and a variety of IT tools, including Windows Server and Active Directory. My strong troubleshooting skills ensure optimal performance and uptime in dynamic settings. I aim to leverage my extensive experience for operational optimization.

Experience

Aptech Limited | System Administrator | Apr 2008 - Dec 2024 | Mumbai, India

- Maintained and monitored Windows servers, delivering 99.9% uptime to support the uninterrupted operation of essential business applications
- Handled website content management, CSR generation, and SSL certificate installation across Windows and Ubuntu server environments.
- Managed Cisco Meraki Wi-Fi and Sophos SSL VPN to ensure secure remote access through the firewall.
- Deployed and managed antivirus solutions such as Trend Micro, Symantec Endpoint Protection, and Seqrite across server and endpoint infrastructures to ensure robust security.
- Performed backup and restoration of the corporate website database on both live and staging servers
- Delivered technical support for 3D, animation, and graphic design software such as Maya, 3ds Max, Adobe Suite, and CorelDraw, ensuring optimal performance and user assistance.
- Managed IT and non-IT assets using the SapphireIMS tool.
- Installed and maintained Windows patches on servers and endpoint machines to ensure system security and stability.
- Installed and configured a multi-function printer (MFP) with Active Directory integration using LDAP for centralized user authentication and secure access management.

Eros International Ltd | Jr. System Administrator | Sep 2005 – Mar 2008 | Mumbai – India

- Provided helpdesk & IT support, resolving system-related software and network issues.
- Maintained Norton antivirus servers and handled client-side installations.
- Managed Tally server backups and troubleshooting for financial operations.
- Configured and supported MS Outlook, Blackberry, and wireless data devices.

Vision Computers | Field Engineer | Sep 2002 – Jun 2005 | Mumbai – India

- Performed Windows OS installation on new workstations.
- Assembled desktop systems for clients and corporate environments. Deployed essential software such as Outlook, MS Office, Tally, and various applications.
- Configured USB and network printers for efficient printing services.

Microbit Associate | Trainee & Field Engineer | Jan 1998 – Sep 2002 | Mumbai – India

- Assembled and maintained computers, installed operating systems, and configured network printers.
- Provided onsite troubleshooting for corporate and residential clients.

Education

- Bachelor of Commerce (B.Com), Commercial University Limited, Delhi (2009 – 2010)
- HSC, Abhinav Vidhya Mandir, Mumbai (1995 – 1996)
- SSC, Saraswati Vidhyalaya, Mumbai (1993 – 1994)

Certifications

- AZ-104: Managing Azure Identity, Governance, and storage (Coursera - 2025)
Verify: <https://coursera.org/verify/R3OS9VQ9HLG4>
- Azure Networking Fundamentals & Network Access (Coursera - 2025)
Verify: <https://coursera.org/verify/SXO3V4VII3ZW>
- CCNA: Networking Fundamentals & Network Access (Coursera - 2025)
Verify: <https://coursera.org/verify/SXO3V4VII3ZW>

Languages Know

- English
- Hindi
- Gujarati
- Marathi

Skills

- Active Directory • DHCP • DNS • Windows Server • Wsus Server • O365 admin • Anti-Virus • Wi-Fi • Cisco Meraki • SSL VPN • Sophos Firewall • Mac OS • Adobe CC Suite • Animation Software • CorelDRAW • Autodesk 3ds Max and Maya